



# Coeur d'Alene Public Schools

DISTRICT ADMINISTRATIVE CENTER  
1400 N. Northwood Center Court, Coeur d'Alene, ID 83814

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[www.cdaschools.org](http://www.cdaschools.org)

## Letter Grade Opt-In Confirmation Form | Spring Semester 2020

**One Form per Student Please | Deadline for Receipt – 11:59pm on June 1, 2020**

School(s) Enrolled (Check Applicable):

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> Canfield Middle School | <input type="checkbox"/> Woodland Middle School    | <input type="checkbox"/> Lake City High School |
| <input type="checkbox"/> Lakes Middle School    | <input type="checkbox"/> Coeur d'Alene High School | <input type="checkbox"/> Venture High School   |

All courses in middle school will automatically be converted to Pass/Not Pass grading excluding courses taken for high school credit such as "Honors Math 1," "Spanish 1," etc.

Today's Date and Time: \_\_\_\_\_ Month Day, Year    xx:xx am/pm

Student Name: \_\_\_\_\_  
First Middle Last

Student Grade: Select one: ☐7 ☐8 ☐9 ☐10 ☐11 ☐12

Current Term Grades Can Be Seen on Skyward Family Access at: <http://skyward.cdaschools.org>

I am the parent/guardian of the above-named student. I hereby agree with and fully understand the following statements (please mark each statement):

- ☐ I am requesting that the default Pass/Not Passing (P/NP) grades for Spring semester 2020 be replaced with the letter grades (A, B, C, D, F) my student earned as represented on the March 13, 2020 grade report shown on Skyward Family Access.
- ☐ The grades represented on this form may be improved by the end of the semester based on work completed by the student under the direction of the course instructor during the emergency school closure March 16, 2020 through June 5, 2020.
- ☐ The grades represented on this form will not be negatively affected by any work completed by the student under the direction of the course instructor during the school closure March 16, 2020 through June 5, 2020.
- ☐ My decision to opt-in for letter grades during the Spring semester 2020 is a final decision. My signature on this form indicates my understanding that there will be no opportunity to change these grades back to the default P/NP grading option.
- ☐ An updated grade report will replace the grade report represented on this form if grades show improvement on the final June 9, 2020 grade report.
- ☐ My decision to opt-in for letter grades for the spring semester 2020 applies to all courses my student is officially enrolled in as of March 13, 2020.

Signed forms may be submitted to your school principal via email or at the school address.

Parent/guardian name: \_\_\_\_\_ Signature and Date: \_\_\_\_\_  
First Name Last Name

INVEST | INSPIRE | INNOVATE  
We invest in each student to prepare, challenge and advance  
well-educated, resilient and future-ready citizens.